January 3, 2024 ORGANIZATIONAL TOWN BOARD MEETING

An Organizational Meeting of the Martinsburg Town Board was held on Tuesday, January 3, 2024, at the Municipal Offices on Cemetery Road and called to order at 4:30 pm. Present were Supervisor Thisse; Councilmen Janusz Karelus and Darren Jantzi;; Brad Allen; Assessor Bob Ball and Town Clerk Deanna Doviak. Absent: Councilman Michael McGrath

The Oath of office were administered; Terrence Thisse, Janusz Karelus; Darren Jantzi; Tyler Jones; Mary Kelley and Deanna Doviak.

APPOINTMENTS
Councilman Jantzi made a motion, seconded by Councilman Allen approving the following appointments and setting hourly wages. All in favor. Motion carried.

BANKS: Key Bank, KBCN and Community Bank
TOWN ATTORNEY: Young Law Office
HISTORIAN: Sue Adsit
REGISTRAR: Deanna Doviak
Tax Collector: Mary Kelley
HEALTH OFFICER: Dr. Manoj Vora
DOG CONTROL OFFICER: Bobbie Marra
DEPUTY DOG CONTROL OFFICER: Nicholas Astafan
DEPUTY SUPERVISOR: Janusz Karelus
TOWN NEWSPAPERS: Journal & Republican; Watertown Times
CUSTODIAN: Bobbie Marra
LAND USE OFFICER: Michael Pleskach
COOPERATIVE TUGHILL COUNCIL: Douglas Dietrich
ZBA: Rosemary Rook 1-1-2024 to 12-31-2028
PLANNING BOARD: Gordon Yancey
RECORDS MANAGEMENT OFFICER: Deanna Doviak
NYMIR SAFETY CO-ORDINATOR: Tyler Jones
AFFIRMATIVE ACTION OFFICER: John Karelus
COMPLIANCE OFFICERS: Brad Allen and Terrence Thisse
FAIR HOUSING OFFICER: Janusz Karelus
FAIR HOUSING AGENCY: Lewis County Fair Housing

Whitaker Park Superintendent: $17.50 per hour
Whitaker Park Assistant: $15.00 per hour
Highway Deputy: $.50/hr over original salary
Deputy Town Clerk:($15.50)
Justice Clerk: $16.00/hr
Part time highway: $16.50 per hour

Councilman Jantzi made a motion seconded by Councilmen Karelus for the Appointment of Mary Kelley for Tax Collector and Deputy Clerk: 1-1-2024 to 12-31-2024 all in favor. motion carried.

Councilman Allen made the motion, Seconded by Councilman Jantzi for the appointment of Deanna Doviak Deputy Tax Collector: all in favor motion carried.

Discussion was held on reviewing the procurement policy at a later date.

Town Board meetings will be held on the third Wednesday of each month at 7:00 pm at the Municipal Offices on Cemetery Road.

Supervisor Thisse gave an update on investments.

Bob Ball gave an update on the new exemptions for seniors' property taxes.
A public hearing will held on February, 21 @ 7:15 to hear comments on the proposed local law regarding senior property tax exemptions.

Councilman Karelus made a motion, seconded by councilman Jantzi authorizing Supervisor Thisse to sign the letter of support for the CRP Application (county wide complete street and ev charging stations). All in favor. motion carried.

All the town's policies are in the employee handbook except the procurement policy.

There were no bids on the F350 2010 truck and plow, so, it will be moved to Lowville Sport and Farm Lot on Route 12 in Lowville.

A motion to adjourn at 6:22 was made by councilman Karelus, seconded by councilman Jantzi, motion carried.

Respectfully submitted,

Deanna Doviak
Town Clerk